Job Description

Title: Nurse Practitioner/Physician Assistant
Department: Emergency Department
Reports To: Medical Director
FLSA: Non-Exempt

SUMMARY:
Provides care to Emergency Department patients within a limited scope in conjunction with the Emergency Department Physician.

RESPONSIBILITIES:
Colorado West Healthcare System expects job performance to be consistent with its mission and believes that each Employee contributes to improve performance by continuously searching for ways to increase efficiencies and enhance fiscal performance and viability.

ESSENTIAL DUTIES AND RESPONSIBILITIES:
(The following statements are illustrative of the essential functions of the job and do not include other non-essential or marginal duties that may be required. Community Hospital reserves the right to modify or change the duties or essential functions of this job at any time. All responsibilities may not be performed by all incumbents.)

1. Provides patient care for the hospital under the supervision of the Emergency Department Physician on duty. The following presentations or complaints must be reviewed with or seen in conjunction with the on-duty emergency department physician: ANY Chest Pain or Abdominal Pain, fever of unknown origin, infants (0-3 months), “Sick Kids”, very ill adults, Metabolic Acidoses (of any kind), suspected Sepsis, burns, rib fractures (especially multiple, or in the Elderly), trauma patients. All initial contact with trauma patients must be done by the Emergency Department Physician, especially those at high risk for deterioration as defined in the Trauma Alert and Activation Protocols. Supervises mid-level students and others.

   a. Conducts patient evaluations that include a focused or extensive medical history and physical exam, and uses this information to form a plan of testing and/or treatment and implement that/those plan(s)
   b. Prescribes and administers vaccinations to immunize patient from communicable diseases.
   c. Promotes health by advising patients about diet, hygiene, and methods for prevention of disease.
   d. Performs minor surgical procedures commensurate with surgical competency.
   e. Analyzes reports and findings of tests and examination, and diagnoses condition of patient.
   f. Consults and refers patients to medical specialist for consultant services when necessary for patient's well-being.
   g. Follows up with patient regarding progress in high risk or emergency cases.
2. Assesses the physical condition of patients in the emergency room and/or hospital by:
   a. Reviews patient file/record, including allergies, problems, medications, and immunization status.
   b. Orders or executes various tests, analyses, and diagnostic images to provide information on patient's condition.

3. Consults with appropriate physicians based upon the needs of the patient:
   a. Consults with supervising physician regarding difficult patients as deemed appropriate by the department director or supervising physician.
   b. Consults with medical specialists when necessary to promote good patient care.
   c. Contacts the primary care, consulting or admitting physician when necessary to discuss the plan of treatment, including, but not limited to follow-up care or admission.

4. Must be covered under malpractice insurance either privately or through Community Hospital.

5. Documents the physical condition of patient in the emergency department, the hospital, and other care areas by:
   a. Elicits and records information about patient's medical history.
   b. Documents the patient's visit including medical history, physical exam, diagnoses, and plan of action.
   c. Documents on the patient chart any consultation with any physician including the immediate supervisor.

6. Prescribes and dispenses the medications for the patients in the emergency room and the hospital by:
   a. Determines and prescribes medication, dosage, and schedule given the patient's condition and allergies.
   b. Discusses any possible side affects to medication or immunization with patient.

7. Completes administrative tasks for the hospital by:
   a. Participate in professional organizations and programs and cooperate in the development of and participate in marketing programs to enhance the visibility, acceptance, and use of services at the Emergency Room.
   b. Assist the Hospital in the planning for and recruitment of additional medical staff for the Emergency Room and work cooperatively with physicians, mid-level practitioners and staff at the Emergency Room.
   c. Timely completion of all medical records in the electronic format prescribed by the Hospital.
   d. Participates in community education and outreach activities upon the request of the Hospital.
   e. Participates in student supervision.

8. Other duties as assigned.

QUALIFICATIONS:
To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION:
Bachelor’s degree in a health care-related field and three (3) years of related experience
OR
equivalent combination of education and experience.

LICENSE & CERTIFICATION:
Current, unrestricted licensure as a Nurse Practitioner/Physician Assistant in the State of Colorado
Current BCLS, ACLS, PALS certifications and the minimum of ATLS audit.

INTERPERSONAL SKILLS:
Builds relationships. Is able to communicate effectively in English, both verbally and in writing. Requires
strong presentation skills and creativity. Requires adaptability with regular interpersonal contact.

DECISION-MAKING ABILITY:
Work defined by established practice. Plans and carries out work under general leadership direction.
Unusual situations are reviewed with a leader.

ANALYTICAL ABILITY:
Apply professional business or technical principles to non-routine and very complex problems.
Concentrates and pays close attention to detail.

PHYSICAL DEMANDS:
The physical demands described here are representative of those that must be met by an employee to
successfully perform the essential functions of this job. Reasonable accommodations may be made to
enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit; use hands to finger,
handle, or feel; and talk or hear. The employee is occasionally required to stand; walk; reach with hands
and arms; climb or balance; and stoop, kneel, crouch, or crawl. The employee must regularly lift and/or
exerts 20-50 lbs of force occasionally and/or 10-25 lbs of force frequently. Specific vision abilities
required by this job include close vision, distance vision, color vision, peripheral vision, depth perception,
and ability to adjust focus.

WORK ENVIRONMENT:
The work environment characteristics described here are representative of those an employee
encounters while performing the essential functions of this job. Reasonable accommodations may be
made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is occasionally exposed to moving mechanical
parts, risk of electrical shock, exposure to infectious diseases, and transmission of airborne disease. The
noise level in the work environment is usually moderate.

LEADERSHIP/MANAGEMENT:
Supports change and holds others accountable. Creates a learning environment and is an internal
resource for others.

HIPAA:
Ensures and adheres to strict confidentiality when handling patient information, according to the HIPAA
Privacy Act and hospital policy and procedure regarding confidentiality. Complies with all hospital
information security practices.

Has knowledge of and adheres to all compliance regulations, policies and procedures.
**Final Section** I understand that my employment is for an indefinite period of time and that his facility can change wages, benefits, and conditions of employment at any time.

__________________________________________________________________________  ________________
Employee Name & Signature                                             Date

__________________________________________________________________________  ________________
Supervisor Name & Signature  Date