



JOB DESCRIPTION

TITLE: RN Diabetes Educator
DEPARTMENT: Clinical Education
REPORTS TO: Director, Clinical Education
FLSA: Non-Exempt

SUMMARY OF JOB:

As a member of an interdisciplinary team, assists in the development of staff education, improved processes, patient education, identifying barriers to care, care coordination and transition, nutrition therapy, medication therapy and management, hypoglycemia management and prevention, and monitoring glycemic control. The RN Diabetes Educator is integral to the development and improvement of components of hospital care that affect inpatient diabetes management.

RESPONSIBILITIES:

Colorado West Healthcare System expects job performance to be consistent with its mission and believes that each Employee contributes to improve performance by continuously searching for ways to increase efficiencies and enhance fiscal performance and viability.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

(The following statements are illustrative of the essential functions of the job and do not include other non-essential or marginal duties that may be required. Community Hospital reserves the right to modify or change the duties or essential functions of this job at any time. All responsibilities may not be performed by all incumbents.)

1. Creates and implements comprehensive staff diabetes education.
2. Assists with development and management of evidence-based hypoglycemia and hyperglycemia management order sets and protocols (as well as monitoring, tracking, and root cause analysis to prevent errors and patient harm).
3. Responsible for the compilation of blood glucose data and the surveillance of outcome measurements.
4. Assists in the development of medication management policies/protocols within the hospital inpatient setting and for use after discharge, along with plans of care that facilitate a smooth transition across the care settings.
5. Maintains Diabetes Program standards as set forth by the American Diabetes Association, and assists in implementing required elements to attain/maintain certification as a Diabetes Center of Excellence following the Joint Commission standards.
 - a. Participates in the Diabetes Program Oversight Committee (DPOC) that includes data analysis and outcome, program goals, and input from individuals from the medical field.
 - b. Maintains current knowledge and skills in diabetes care to ensure standards set forth by the ADA/DPOC are achieved.
 - c. Collects and maintains data needed to measure outcomes from the education programs as required by the ADA.
 - d. Pursues certification by the American Association of Diabetic Educators and regularly attends continuing education in the specialty field of Diabetes Educator.

6. As needed, completes the Diabetes Assessment for patients and provide patient education to include assistance with the management of insulin pumps.
7. Other duties as assigned.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE:

Requires current, unrestricted Colorado Nursing license, BSN preferred, (or pursuing BSN). Must be a CDE or CDE certification eligible
OR
equivalent combination of education and experience.

CERTIFICATES/LICENSES:

Current BCLS

LANGUAGE SKILLS:

Must be able to speak, read and write English. Ability to read and interpret documents such as physician orders, medical charts, safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to effectively present information in one-on-one and small group situations to supervisors, patients, patient's family and other employees of organization. Able to work in a team-oriented environment.

MATHEMATICAL SKILLS:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent.

REASONING ABILITY:

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

INTERPERSONAL SKILLS:

Demonstrates exceptional customer service skills using the "Whatever It Takes" philosophy; builds relationships and proactively respects others. Requires adaptability with regular interpersonal contact.

DECISION MAKING ABILITY:

Work limited by standards and procedures. Adapts to recurring operational situations using formal and informal channels. Unusual situations are reviewed with a manager.

ANALYTICAL ABILITY:

Apply basic business or technical principles to routine and moderately complex problems. Concentrates and pays close attention to detail.

COMPUTER SKILLS:

To perform this job successfully, an individual should be computer-literate and have working knowledge of Microsoft Office applications.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit; have manual dexterity; handle or feel; talk and hear. The employee is occasionally required to stand; walk; reach with hands and arms; climb or balance; and stoop, kneel, crouch, or crawl. The employee must regularly lift and/or move up to 20 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is occasionally exposed to moving mechanical parts, risk of electrical shock, exposure to infectious diseases, and transmission of airborne disease. The noise level in the work environment is usually moderate.

GENERAL COMPLIANCE REQUIREMENTS FOR ALL EMPLOYEES:

- Attends annual compliance and privacy training.
- Responsible for complying with all federal, state and local rules and regulations.
- Must comply with the Code of Conduct Guide.
- Reports any observation of fraud, waste, abuse, and/or privacy violations to HR or CCO.
- Reports any conflict of interest or relationship immediately.

HIPAA:

- Ensures and adheres to strict confidentiality when handling patient information, according to the HIPAA Privacy Act and hospital policy and procedure regarding confidentiality. Complies with all hospital information security practices.
- Has knowledge of and adheres to all compliance regulations, policies and procedures.

Final Section I understand that my employment is for an indefinite period of time and that his facility can change wages, benefits, and conditions of employment at any time.

Employee Name & Signature

Date

Supervisor Name & Signature

Date