



JOB DESCRIPTION

TITLE: RRT
DEPARTMENT: Respiratory Therapy
REPORTS TO: Director Respiratory Therapy
FLSA: Non-Exempt

SUMMARY OF JOB:

Performs quality respiratory care, cardiopulmonary and neuro-diagnostics for our patients.

RESPONSIBILITIES:

Colorado West Healthcare System expects job performance to be consistent with its mission and believes that each Employee contributes to improve performance by continuously searching for ways to increase efficiencies and enhance fiscal performance and viability.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

(The following statements are illustrative of the essential functions of the job and do not include other non-essential or marginal duties that may be required. Community Hospital reserves the right to modify or change the duties or essential functions of this job at any time. All responsibilities may not be performed by all incumbents.)

1. Provides appropriate patient/guest care for respiratory therapy patients per department standards.
 - a. Provides appropriate respiratory therapy treatments with protocols including: oxygen therapy, nebulizer treatments, intermittent positive pressure breathing treatments, chest physiotherapy, ventilator management, incentive spirometry, or Sputum induction.
 - b. Provides appropriate cardio-pulmonary diagnostics with protocols including: electrocardiograms, cardiac stress testing, Lexiscan (cardiolite), dypridimal (persantine), dobutimine, stress echocardiogram, tilt test, holter scanning, pulmonary function testing, arterial blood sampling and analysis, bronchoscopy assistance, electroencephalograms, home sleep studies, and home nocturnal oximetry's as required.
2. Documents the patient record per departmental standards.
 - a. Documents the treatment, vital signs pre & post treatment, response to therapy, any side effects, and patient/family teaching.
 - b. Reviews physician order, review of patient chart including appropriate lab work, diagnostics, consultations, and nursing assessment/notes.
 - c. Completes billing in a timely manner, usually within 24 hrs of service.
 - d. Documents reporting of critical values in Meditech ABG report indicating to whom and at what time within 30 minutes.
3. Provides appropriate teaching or mentoring to patients, students or other ancillary professionals.
 - a. Educate each patient on the action of their pulmonary medications, common side effects, and the reason for taking them. Explain pulmonary diseases when patients inquire.

- b. Communicates with nursing staff the RT evaluation of patients, what may be appropriate respiratory care, and any concerns or instruction for patient safety.
- c. Communicate with other Respiratory Therapists when transferring care all necessary information for continuity of care and patient safety.
- d. Assist in the teaching of students. Share knowledge and insight to improve patient care and/or satisfaction.

4. Other duties as assigned.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE:

High school diploma or equivalent (Associate's Degree preferred) with at least two (2) years of relevant experience

CERTIFICATES/LICENSES:

Current BCLS

Requires current, unrestricted, Colorado licensure as a Registered Respiratory Therapist. CRT Required. RRT within 2 years. Current BLS. NRP and ACLS preferred.

LANGUAGE SKILLS:

Must be able to speak, read and write English. Ability to read and interpret documents such as physician orders, medical charts, safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to effectively present information in one-on-one and small group situations to supervisors, patients, patient's family and other employees of organization. Able to work in a team-oriented environment.

MATHEMATICAL SKILLS:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent.

REASONING ABILITY:

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

INTERPERSONAL SKILLS:

Demonstrates exceptional customer service skills using the "Whatever It Takes" philosophy; builds relationships and proactively respects others. Requires adaptability with regular interpersonal contact.

DECISION MAKING ABILITY:

Work limited by standards and procedures. Adapts to recurring operational situations using formal and informal channels. Unusual situations are reviewed with a manager.

ANALYTICAL ABILITY:

Apply basic business or technical principles to routine and moderately complex problems. Concentrates and pays close attention to detail.

COMPUTER SKILLS:

To perform this job successfully, an individual should be computer-literate and have working knowledge of Microsoft Office applications.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit; have manual dexterity; handle or feel; talk and hear. The employee is occasionally required to stand; walk; reach with hands and arms; climb or balance; and stoop, kneel, crouch, or crawl. The employee must regularly lift and/or move up to 20 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is occasionally exposed to moving mechanical parts, risk of electrical shock, exposure to infectious diseases, and transmission of airborne disease. The noise level in the work environment is usually moderate.

GENERAL COMPLIANCE REQUIREMENTS FOR ALL EMPLOYEES:

Attends annual compliance and privacy training.

Responsible for complying with all federal, state and local rules and regulations.

Must comply with the Code of Conduct Guide.

Reports any observation of fraud, waste, abuse, and/or privacy violations to HR or CCO.

Reports any conflict of interest or relationship immediately.

HIPAA:

Ensures and adheres to strict confidentiality when handling patient information, according to the HIPAA Privacy Act and hospital policy and procedure regarding confidentiality. Complies with all hospital information security practices.

Has knowledge of and adheres to all compliance regulations, policies and procedures.

Final Section I understand that my employment is for an indefinite period of time and that his facility can change wages, benefits, and conditions of employment at any time.

Employee Name & Signature

Date

Supervisor Name & Signature

Date